

## ENGINEERING STORES/PURCHASING

JOB REF: 0524

Our client based in the Cookstown area, established 50 years ago, has grown to be one of the UK & Ireland's leading suppliers and installers of industrial electrical and mechanical motors, gearboxes and industrial electrical controls. They have a diverse range of products and services and have proven themselves in several key industry sectors.

### Job Purpose

The purpose of this job is to work with various other areas of the company to ensure the smooth running of proceedings while organising stock and goods coming in to the company.

### Responsibilities:

- Working closely with the Electrical Contracts Department to ensure timely purchase and delivery of materials for site electrical engineers.
- Working closely with suppliers to ensure timely delivery of materials direct to customer sites and to in house engineering stores.
- Ensuring adequate stocks of spares are available from stock and keeping stock organised.
- Receiving of goods inwards.

### Person Specification

- Candidates must be dependable, reliable and have a wiliness to learn.
- Candidates must have a positive, pro-active approach to working in a team environment along with excellent organisational and interpersonal skills.
- Candidates must be able to work to a high standard in terms of quality and health & Safety.
- Experience within electrical industry in a purchasing or engineering role would be an advantage but not essential.

*Contact Con Gallagher on 028 8676 0044 for a confidential chat or submit your CV via the link.*

*The Company reserves the right to vary criteria at the shortlisting stage.*

*Spectrum Employment Solutions is an equal opportunities employer and welcomes applicants from all backgrounds.*

#### **DATA PROTECTION**

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