

## EHS OFFICER

JOB REF: 0554

Our client is a progressive and award-winning company supplying the Global recycling, quarrying and mining industries with innovative aggregate processing solutions.

### Job Purpose

The purpose of this job is to ensure company compliance to the most recent Health and Safety Legislation and assist in promoting and world class EHS Safety culture.

### Responsibilities:

- Assist the Global EHS Manager to meet the EHS objectives set by Directors.
- Support the business requirements in all EHS aspects for manufacturing, assembly operations and support functions within the company
- Ensure the risk assessment process is compliant with all statutory requirements for all company activities both on, and off site.
- Monitor project operations to ensure compliance with CDM regulations and make process improvements to suit.
- Undertake site visits during the installation and commissioning of projects.
- Develop & implement EHS Policies and maintain the EHS arrangements for compliance with ISO 14001 & OHAS 18001.
- Review and audit the EHS Management process as per ISO 14001 & OHAS 18001.
- Seek to enhance the 'Culture of Safety' throughout the company by implementing key initiatives to reduce injuries & incidents.
- Assist in investigating all injuries, incidents and dangerous occurrences using best practices to achieve company's goals and objectives.
- Collate and present information on all EHS aspects on a routine basis.
- Ensuring all new personnel receive an EHS induction before commencement of work.
- Evaluate and implement EHS training in accordance with the employee training matrix and ensure any expiring qualifications are renewed in a pro-active manner.
- Provide EHS awareness of all staff through communication, and training.
- Ensuring all identified safety meetings are attended and minutes taken.
- Update EHS communications, i.e. Notice boards, Tool Box Talks, etc.
- Ensure adequate first aid and PPE equipment is reviewed, available and persons competent for their use.

- Constantly seek to update individual competence against legislative changes and best practice through a personal development plan.

### Person Specification

- Minimum 5 GCSE's
- Minimum of NEBOSH General Certificate or equal
- Manual handling trainer
- Minimum 3 years' experience in a manufacturing environment
- Minimum of 2 years' in a responsible H & S role
- Good interpersonal skills
- The ability to communicate effectively in writing, orally, and through presentations
- Ability to work unsupervised and plan own workload
- Committed to H&S
- Independent from operational pressures
- Enthusiastic, energetic self-starter able to work on own initiative
- Available to work flexible hours
- Willingness and ability to travel occasionally

### Desirable:

- First Aid Appointed Person
- Educated to degree level in a business or Health and Safety discipline
- Previous experience in a dedicated H & S role.
- Previous experience of delivering Presentations to a varied audience

Contact Donna McGurk on 028 8676 0044 for a confidential chat or submit your CV via the link.

***The Company reserves the right to vary criteria at the shortlisting stage.***

***Spectrum Employment Solutions is an equal opportunities employer and welcomes applicants from all backgrounds.***

### **DATA PROTECTION**

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