

## BUYER

JOB REF: 0572

Our client is a Leading Global Supplier in the manufacture of Ground Support Equipment for the Aviation Industry, producing highly acclaimed GSE products to an ever-expanding global network of customers. The Company is fully committed to a highly ambitious strategy of future growth and to continuing to build its reputation for the quality of its products and its customer service ethos. As a result of continued success, they are now recruiting for experienced Purchasers/Buyers to join their team.

### Job Purpose

Reporting to the Purchasing Manager, the successful candidate will be responsible for the procurement of materials in order to meet production deadlines.

### Responsibilities:

- Working closely with staff to procure components and related parts.
- Raising orders whilst monitoring and progressing purchase orders.
- Negotiating prices and managing material shortages.
- Building relationships both internally and externally to improve cost, quality and supply.
- Working to the build programme schedule to ensure that strict and tight deadlines are adhered to.
- Generating progress reports and providing regular status updates.
- Monitoring and reporting on costs.

### Person Specification

- Previous experience in a buying/procurement role ideally within a manufacturing background. (2 years plus)
- The ability to work under pressure with strong negotiation skills to achieve best price with suppliers.
- Sound IT skills (particularly excel) and ability to maintain accurate records of purchases and pricing.
- Understanding of procurement regulations.
- Knowledge of any leading manufacturing software is a definite advantage.
- Experience of cost analysis and initiating cost savings.

Contact Donna McGurk on 028 8676 0044 for a confidential chat or submit your CV via the link.

*The Company reserves the right to vary criteria at the shortlisting stage.*

*Spectrum Employment Solutions is an equal opportunities employer and welcomes applicants from all backgrounds.*

#### **DATA PROTECTION**

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