

EHS OFFICER

JOB REF: 0605

Our client is a progressive and award-winning company supplying the Global recycling, quarrying and mining industries with innovative aggregate processing solutions.

Job Purpose

The purpose of this job is to ensure company compliance to the most recent Health and Safety Legislation and assist in promoting world class EHS Safety culture.

Responsibilities:

- Assist the Global EHS Manager to meet the EHS objectives set by Directors.
- Support the business requirements in all EHS aspects for manufacturing, assembly operations and support functions within the company.
- Ensure the risk assessment process is compliant with all statutory requirements for all company activities both on, and off site.
- Monitor project operations to ensure compliance with CDM regulations and make process improvements to suit.
- Undertake site visits during the installation and commissioning of projects.
- Develop & implement EHS Policies and maintain the EHS arrangements for compliance with ISO 14001 & OHAS 18001.
- Review and audit the EHS Management process as per ISO 14001 & OHAS 18001.
- Seek to enhance the 'Culture of Safety' throughout the company by implementing key initiatives to reduce injuries & incidents.
- Assist in investigating all injuries, incidents and dangerous occurrences using best practices to achieve company's goals and objectives.
- Collate and present information on all EHS aspects on a routine basis.
- Ensuring all new personnel receive an EHS induction before commencement of work.
- Evaluate and implement EHS training in accordance with the employee training matrix and ensure any expiring qualifications are renewed in a pro-active manner.
- Provide EHS awareness of all staff through communication, training and engagement.
- Ensuring all identified safety meetings are attended and minutes taken.
- Update EHS communications, i.e. Notice boards, Tool Box Talks, etc.
- Ensure adequate first aid and PPE equipment is reviewed, available and persons competent for their use.

- Constantly seek to update individual competence against legislative changes and best practice through a personal development plan.

Person Specification - Essential

- Minimum 5 GCSE's
- Minimum of NEBOSH General Certificate or equal
- Manual handling trainer
- Minimum 3 years' experience in a manufacturing environment
- Minimum of 2 years' in a responsible H & S role
- Well organised
- Good interpersonal skills
- The ability to communicate effectively in writing, orally, and through presentations
- Ability to work unsupervised and plan own workload
- Assertive and unbending
- Committed to H & S
- Independent from operational pressures
- Dependable and reliable
- Enthusiastic, energetic self-starter able to work on own initiative
- Available to work flexible hours
- Willingness and ability to travel occasionally

Person Specification - Desirable

- First Aid Appointed Person
- Educated to degree level in a business or Health and Safety discipline
- Previous experience in a dedicated H & S role.
- Previous experience of delivering Presentations to a varied audience
- Good manufacturing processes awareness

Contact Donna McGurk on 028 8676 0044 for a confidential chat or submit your CV via the link.

The Company reserves the right to vary criteria at the shortlisting stage.

Spectrum Employment Solutions is an equal opportunities employer and welcomes applicants from all backgrounds.

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