

## HSE MANAGER

JOB REF: 0610

Founded over 40 years ago, our client is one of Europe's leading food companies and is a family business with down to earth values and the desire to create better food naturally is the driving force behind everything they do. Through a combination of organic growth, strategic acquisition and entrepreneurial vision our client has grown into a multi-site, multi-species operation. They now wish to add a HSE Manager to their team in Dungannon.

### Job Purpose

The purpose of this job is working closely and strategically with a site management team, the HSE team and HR team, you will be a key member of an ambitious, driven and innovative division of the business, driving the Health, Safety & Environmental agenda across the NI business with a focus on compliance and culture, while providing support and guidance for managers and colleagues on a wide range of HS&E matters.

### Responsibilities:

- As the HSE Manager on site, provide professional assistance and advice on all matters relating to health, safety and fire legislation within the industry sector, with the guidance from the Head of Health & Safety.
- To actively support the management team to meet health & safety KPI's and performance objectives with the aim of improving site safety and commercial objectives.
- Conduct and complete all site related risk assessments with the support of line management to identify all key risks within the location and make commercial recommendations to reduce such risks.
- Produce and implement site specific safe working practices with the aim of improving knowledge, skill and attitude which will have a direct effect on reducing accidents or incidents which could lead to financial loss.
- Carry out and complete specialist risk assessments such as Manual Handling, CoSHH and DSE to ensure that risks are reduced to meet commercial and legislative requirements.
- Supports and assists with environmental objectives in conjunction with the Group Environmental Manager and ensures that any environmental impact regarding health & safety processes are consulted on.

- To conduct detailed accident investigations and recommend commercial solutions to prevent re occurrences so that management teams can implement to reduce accidents and incidents.
- Conduct a detailed analysis of all health & safety related training and work collaboratively with the L&D team to produce comprehensive training matrices to ensure legal compliance for specific tasks that require specialist training.
- Actively monitor emergency procedures and site fire safety arrangements relating to colleague, visitors and contractors in line with fire safety policy & risk assessment requirements to ensure that legal compliance and best practice is met.
- Undertake monthly site inspections and report on any findings to the management team and deficiencies that may be identified to maintain safety standards and monitor effectiveness of safety policies and procedures.
- Assist in any colleague training requirements which are specifically related to health and safety and deliver in house health and safety training programs.
- Takes responsibility for the reporting of incidents classified under RIDDOR to the HSE and follows up any correspondence as a result.
- Supports the Site Operations Manager by facilitating site health & safety committee meetings by providing statistical information and health & safety advice on matters raised to provide effective communication to all colleagues.
- Produces and maintains accurate site accident data capturing all required information for required Group accident information reports and identifying trends.
- Is responsible for the filing and maintenance of health & safety documentation which is required for inspection by external auditors or HSE/Fire authority inspectors in a logical and organised manner ensuring that records are updated and replaced in line with Company changes and updates.
- Collects and prepares information for insurers in relation civil claims received ensuring that all relevant documentation is presented for review to assist in establishing liability within the legal time frames specified to reduce costs.
- Identifies the need for first aid training and provision and ensures that there are sufficient first aid supplies at the site.
- Supports site maintenance teams to ensure that all statutory inspections are completed and PPM programs are up to date to ensure that all machinery is safe to use in line with legislative requirements.
- Actively assists in the monitoring of contractors on site and the control of the permit to work systems.
- Monitors compliance with environmental permits and acts on any corrective actions.
- Prepares and manages any ISO Environmental surveillance audits or Environment Agency site inspections.
- Manages site specific environmental KPI's.

## Person Specification

- Min 5 years HSE Management experience with a minimum of 2 years in a Food manufacturing business
- Experience of ISO 14001, SWA, SMEATA all desirable
- Health & Safety / Environmental Qualifications essential
- Current member of IOSHH
- Previous project management experience desirable
- Driven and ambitious approach to the role

Contact Donna McGurk on 028 8676 0044 for a confidential chat or submit your CV via the link.

***The Company reserves the right to vary criteria at the shortlisting stage.***

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