

STORES OPERATIVE

JOB REF: 0611

Our client is proud to be one of the UK's top manufacturers of industry leading precision hydraulic cylinders. Throughout their 30 years in the industry their global clients in the excavator, mining and quarrying and materials handling industry, have come to expect the highest quality products.

Job Purpose

As part of our continued growth and expansion they are currently recruiting for a Stores Operative to join their stores department. The successful applicant will report directly to the stores team leader.

Responsibilities:

- Reading & understanding engineering drawings
- Inspection of goods inwards against engineering drawings
- Booking goods inwards & outwards
- Putting away checked deliveries to the correct location
- Selecting & sealing out components for kitting
- Fully kitting jobs as per production requirements
- Identifying & reporting any shortages
- Effective use of ERP system for deliveries & kitting
- Carrying out month & year end stock takes
- Adhering to H & S procedures
- General stores duties

Person Specification

- Previous experience in an Engineering background
- Previous experience in a busy store
- Excellent communication & organisational skills
- Good IT skills – Microsoft excel & Sage
- Forklift experience (desirable)

Contact Donna McGurk on 028 8676 0044 for a confidential chat or submit your CV via the link.

Spectrum Employment Solutions is an equal opportunities employer and welcomes applicants from all backgrounds.

DATA PROTECTION

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