

SHOP MANAGER

JOB REF: 0706

Our client specialises in the import, sales, marketing and distribution of a vast range of tools & equipment, servicing the needs of industry, manufacturing and public sector requirements throughout Ireland.

Job Purpose

As Shop Manager, you will be responsible for the day to day management of the shop; including sales, administration, stock control and merchandising, leading by example and motivating the team, while delivering outstanding levels of customer service. You will be a self-motivated individual who can embrace change and motivate others to do so. You will have a proven track record in meeting and exceeding targets, while building strong relationships in a customer facing role. The applicant must have experience working with or within a Welding/Engineering environment.

Responsibilities:

- Leading a small team, you will lead the trade counter and liaise with the branch, warehouse, operations and sales staff to ensure the efficient running of your department.
- Build strong customer relationships, ensuring first class customer service is consistently delivered.
- Coach, manage and supervise the team, assisting both their development and the development of the shop by managing the allocation of tasks as required to fulfill the needs of the business.
- Support all aspects of branch operations including the processing of sales, managing customer accounts, stock management, merchandising and overseeing the health and safety of your team.

Person Specification

- Management/supervisory experience gained within a trade counter sales environment is highly desirable.
- Experience gained in the tool, welding or engineering industry is essential.
- A proven track record of effective stock management experience.

- Strong organisational and prioritising skills, with a consistently positive approach to tasks.
- Evidence of good people management and communication skills both within a team and with customers.
- Proficient in the use of Microsoft packages (inc Outlook, Word, Excel)
- Exceptional leadership skills are essential.
- A proven track record of taking a hands-on, flexible approach to work and using their own initiative to manage responsibilities.

Contact Con Gallagher on 028 8676 0044 for a confidential chat or submit your CV via the link.

The Company reserves the right to vary criteria at the shortlisting stage.

Spectrum Employment Solutions is an equal opportunities employer and welcomes applicants from all backgrounds.

DATA PROTECTION

SPECTRUM EMPLOYMENT SOLUTIONS comply with the General Data Protection Regulations (GDPR) and collects, processes and stores all personal data solely for the purpose of finding applicants suitable employment opportunities. By submitting your personal details (CV) to us, you are giving us consent to process and store your data for this purpose. We only share your personal data with third party processors and with potential employers who are essential for us in providing this service.