

PROJECT MANAGER

JOB REF: 0734

Our client is a leading design, engineering and construction business, operating within the water and power sectors. They operate across the UK and Ireland and provide solutions to both public and private organisations. Due to ongoing growth and expansion, they now wish to appoint a Project Manager to join their Project Management team in Co Tyrone.

Job Purpose

Reporting to the Head of Operations, you will manage the design and procurement of M&E projects by working with the client, suppliers and project delivery team to ensure projects are set up and delivered efficiently and within budget.

Responsibilities:

1. Develop good working relationships with the client to facilitate a partnering ethos at all stages of the project lifecycle, enabling client requirements to be fully understood and projects to be designed to meet their specification in an efficient and safe manner.
2. To understand the contractual arrangements of a project and ensure that they are not compromised due to design or procurement issues.
3. Identify the project deliverables and ensure all involved in design and delivery have a clear understanding of these requirements.
4. Work closely with the project delivery team to establish and expedite project programmes, budgets and resources and support them through the provision of technical assistance and guidance.
5. Manage the co-ordination of the design process across the different engineering elements e.g. mechanical, electrical, process, etc.
6. Manage the change control process to ensure all design changes are communicated to and agreed with the client.
7. Manage the supply chain and liaise with the project delivery team in monitoring supplier and subcontractor performance.
8. Monitor and report on procurement costs to ensure they remain within budget.
9. Prepare monthly progress and financial reports as requested.
10. Ensure all design and procurement activities are carried out in line with the requirements of the company's Integrated Management System and its procedures and to identify opportunities for improvements to be made.
11. Lead, manage and be accountable for the project delivery team.
12. Endeavour to continually improve process and product quality to better meet and set customer and market expectations.
13. Adhere to all HR and H&S policies and procedures.
14. Undertake any other such duties considered to be commensurate with the experience of the post holder and the requirements of the post

Person Specification

Essential Requirements:

- Experience in managing all aspects of M&E design and build projects
- Experience of working under NEC contracts
- Good working knowledge of Microsoft Office packages including Microsoft Project
- Ability to build relationships internally and externally with colleagues and clients to facilitate partnership working
- Analytical and problem-solving skills including the ability to diagnose problems, identify and recommend solutions
- Excellent negotiation skills and the ability to influence others
- Proficient IT skills
- A proactive, practical and positive approach to work
- Ability to travel, plan and manage own workload and that of others

Desirable Requirements

- Previous experience working in the water industry

**Please note that this is a general job description covering most areas of the role but is not exhaustive and other duties/responsibilities may be added at any time.*

To apply for this position, please submit your CV via the link or email CV to con@spectrumes.co.uk

The Company reserves the right to vary criteria at the shortlisting stage.

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